

Moving Checklist

How to Prepare for a Move

At Trunk Moving Co, we know that whether you're moving across town or further, planning a move can be a daunting task, so we have prepared the following moving checklist to help you prepare!



How to Prepare One Month Before Moving Day

- Contact Trunk Moving Co for a free moving estimate and book your moving day. If you are planning a move in the summer, you may wish to call movers two months in advance to ensure availability on your desired moving day.
- Order moving boxes and packing supplies
- Begin packing. Clearly label boxes with name, contents, and destination for the box (i.e. "DR" for Dining Room, "MBR" for Master Bedroom).
- Sort, discard, and donate unwanted items by calling our sister company, Junk Trunk (844-JUNK-YALL).
- Notify the post office.
- Notify doctors, dentists, and other health service providers.
- Notify the human resources and/or payroll department at work.
- Confirm elevator, loading dock, and parking reservations/parking permits for moving day at both current and destination addresses.

How to Prepare Two Weeks Before Moving Day

- Make arrangements for disassembly of specialty items (pianos, swing sets, etc.).
- Make arrangements for child care and/or a pet sitter for moving day.
- Arrange for time off from work to prepare for the move and to be present on moving day.
- Notify your local department of motor vehicles for change of address on your driver's license.
- Notify the necessary utility companies:
 - Phones: Landline, Cell Phone(s)
 - Public Utilities: Electric, Gas/Oil (also schedule gas appliances to be disconnected), Water
 - Connectivity: Cable, Internet Services, Alarm System

How to Prepare One Week Before Moving Day

- Pack fragile and loose items from drawers into moving boxes.
- Confirm your moving day and time with your moving company. Trunk Moving Co's move coordinators will contact you 1-3 days prior to the move to ensure that all details are accurate for moving day.
- Complete the high-value inventory form (from the original paperwork sent by your move coordinator) and choose the appropriate valuation, (moving insurance) option. Trunk Moving professionals are happy to assist with this process.
- Remove all permanently affixed items that you wish to take from walls and ceilings (drapes, lighting fixtures, ceiling fans, etc.).
- Change address with all newspapers, magazines, and other periodicals to which you subscribe.
- Alert friends and family to new address.

How to Prepare One Day Before Moving Day

- Consolidate clearly marked moving boxes of fragile items in one area of your home. Alert the movers about these moving boxes on moving day.
- Identify furniture that is fragile or has been weakened by previous damage and bring it to your movers' attention on moving day.
- Separate and mark items not intended to be moved by your movers.
- Isolate checkbook, keys, passports, plane tickets, cash, credit cards, and prescription medications. These should travel with you in your personal vehicle on moving day.
- Defrost, drain, wash, and dry refrigerators and freezers.
- Drain gasoline and oil from lawn mowers, generators, snow blowers, etc.
- Disconnect propane tank from gas grill. Your movers will not be able to transport the tank on moving day.
- Clear walkways and driveway during inclement weather.

Moving with Trunk Moving Co makes the moving process much easier for our customers.

Get a Quote Today for Your Upcoming Move

TRUNK MOVING CO | 844-HAUL-YALL | GREENVILLE, NC

